Below you will find a list of different actions to consider taking each year to optimize your success as a student. This serves as a checklist to elicit success upon graduation.

**Freshman Year – Exploration**

- Make an appointment with a Career Services staff member to explore your career interests, values, and skills
- Register for Saluki Recruiting
- Use Focus2 to identify appropriate career interests
- Apply for student employment
- Get involved - join one student organization
- Write a resume/revise a written resume and have it critiqued
- Visit the career services website and explore what’s available
- Attend the University Career Fair. Learn about a new major
- Read about all the different core curriculum classes available
- Notice the kinds of classes that interest you most
- Complete an InterviewStream interview and have it critiqued

**Sophomore Year – Exploration and Planning**

- Attend the University Career Fair
- Talk to people in the majors that interest you. Visit the department
- Think about study abroad programs for your junior year
- Attend workshops sponsored by Career Services
- Volunteer at an organization or two
- Revise your resume and have it critiqued by a Career Services staff member
- Consider doing an internship this summer
- Gather information about the Alumni Association Extern program in the Student Center (2nd floor); (618) 453-2417
- Complete an InterviewStream interview and in-person mock interview
- Meet with your academic advisor to ensure you are on track academically

**Junior Year – Making Decisions**

- Continue to meet with a Career Services staff member
- Update your resume and have it critiqued
- Create a LinkedIn account to begin networking
- Complete an in-person mock interview
- Apply to the Alumni Association Extern Program
Narrow your career interest and gather information about each career (e.g., salary, degree required, growth rate) on O*Net
- Join a professional association related to your major
- Attend the University Career Fair and have a professional headshot taken
- Start exploring whether graduate school is for you.
- Do an internship this summer. Keep track of your connections.

**Senior Year – The Search**
- Meet with a Career Services staff member to learn effective job search strategies
- Revise resume and have it critiqued by a Career Services staff member
- Put your job search campaign in high gear and start applying
- Upload new resume to Saluki Recruiting
- Apply for positions through Saluki Recruiting and other websites in the Fall semester
- Complete an InterviewStream interview and in-person mock interview
- Develop an employer prospect list you are interested in pursuing.
- If applicable, take graduate school entrance exams and complete applications.
- Discuss career opportunities with faculty and a career counselor, friends, family and acquaintances
- Continue to build your professional network!
- Attend the University Career fair and search for prospective positions